



European Union Reference Laboratory for Fish and Crustacean Diseases

NATIONAL INSTITUTE OF AQUATIC RESOURCES, TECHNICAL UNIVERSITY OF DENMARK

Invitation to the 29th EU Annual Workshop of the National Reference Laboratories for Fish Diseases and the 16th EU Annual Workshop of the National Reference Laboratories for Crustacean Diseases

Held back to back from the 26th to 28th of May 2025

Technical University of Denmark
Anker Engelunds Vej, building 101 (room S01)
2800 Kgs. Lyngby, Denmark

Dear colleagues,

We are pleased to announce that the 29th EU Annual Workshop of the National Reference Laboratories for Fish Diseases and the 16th EU Annual Workshop of the National Reference Laboratories for Crustacean Diseases will be held from May 26th to May 28th at the premises of the Technical University of Denmark in Kgs. Lyngby, Denmark. **The 26th and 27th of May are allocated to the Fish AW and the 28th of May to the Crustacean AW.** On May 27th in the afternoon a special session, restricted to NRL representative of EU and EEA countries will take place. Please see the enclosed map and instructions for guidance.

Please note that no official invitation will be sent from the Commission to the CVO of your country and it will be our responsibility as NRLs to assure the participation of the right colleagues.

The cost for holding the workshops is funded by the European Commission through the EURL and the Commission Regulation allows us to cover travel and hotel expenses as well as meals for one participant from each EU Member State for each workshop. Due to EURL funding changes, the EFTA countries (Iceland, Liechtenstein, Norway and Switzerland) will not be reimbursed this year. For practical reasons (limited space); if more than one participant from each country wishes to participate, it should be arranged with the organisers. Due to budget restrictions, we kindly ask you to reserve your flight ticket as soon as possible and take advantage of “early bird” reservations in order to keep expenses as low as possible.

In order to complete the registration please access Conference Manager at the following link and fill in all the information required. You will receive an automatic email for confirmation:

www.conferencemanager.dk/eurlannualworkshop2025



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Please consider that:

If you take part in the Workshops as NRL representative of an EU Member State (one for each Member State) or as NRL representative of an associate Member State (one for each associated country) select **“NRL representative of an EU member state (only 1 per country)”** when signing up. Likewise, if you take part as invited speaker select **“DTU employees and invited speakers”** when signing up. In these cases:

- You will have to reserve and pay your travel expenses (it will be reimbursed afterwards).
- You will have to scan and send us flight boarding cards, invoices/receipts with factual paid amount for travel expenses and other costs incurred in connection with your travel (meals, metro, parking, etc. however, no taxi fares will be refunded). You will then be reimbursed as quickly as possible.
- Due to EURL funding changes, the EFTA countries (Iceland, Liechtenstein, Norway and Switzerland) will not be reimbursed this year and therefore has to sign up as **“EFTA, non-EU MS NRL, additional delegates from EU & associated countries”** (see below).

The participation in the workshops costs 125 DKK per day to cover lunch and coffee while travel expenses, accommodation and banquet dinner are not included . You will have to transfer the related amount of money to cover expenses for the banquet dinner, through the online system using a credit card.

NB: Deadline for registration is May 5th 2025

EUROPEAN UNION REFERENCE LABORATORY FOR FISH AND CRUSTACEAN DISEASES

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Hotel reservation

It is necessary that you book your own room.

For invited speakers and NRL representatives of EU/EFTA countries, **you shall contact Lis Vinther** lvi@aqua.dtu.dk and inform about arrival date and departure date.

We have reserved a number of rooms at

Zleep Hotel Lyngby

Lundtoftegårdsvej 12, 2800 Kongens Lyngby

The hotel is at walking distance from the auditorium. Information on how to reach the hotel can be retrieved on the Journey planner

https://rejseplanen.dk/webapp/?language=en_EN#!P|TP!histId|0!histKey|H296084

Fill out the A ("Kastrup lufthavn" - then you get the option of København lufthavn which is the correct term for our international airport) and the B (Zleep Hotel Lyngby), and click Find.

NB: We can guarantee the reservation up to one month before the meeting; thereby the deadline to reserve your room is May 5th 2025. We cannot guarantee that there will be available rooms after that date.

Banquet dinner

On the 26th there will be a banquet dinner for the fish AW and on the 27st for the crustacean AW. We are still in the process of selecting the locations and will soon inform you about it.

Scientific programme and presentations

We would like to remark that **proposals for contributions for the Annual Workshops sessions are very much encouraged and welcome.**

We are looking forward to seeing you in our facilities at Kgs. Lyngby, Denmark.

Sincerely yours,

The EURL Fish and Crustacean Team

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